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Frances Bardsley Academy for Girls

Examination Results and Post-Results

Guidance for Students & Parents

Centre Number: 12837

This guide aims to give valuable advice for examination results
received by candidates at the Frances Bardsley Academy

**Please read this document carefully
and retain it for future reference**

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After the Examinations

Notification of Results

If you are unable to collect your results and would like a third party to collect them on your behalf you must inform the Exams Officer in writing, stating the name of the person who will be collecting them as results cannot be released to a third party without the **candidate's** written consent.

To do this please email Miss Woodward at ewoodward@fbaok.co.uk **before** results day. Your representative must bring photo ID with them when collecting your results.

Results will not be given out by telephone or email. Any uncollected results will be posted to the address recorded on our information system by 2nd class post at the end of results days.

Staff will be available in school to deal with any specific exam/careers related guidance you may require.

On receiving your results there will be a form for you to sign to give your consent for your Teachers to be able to access your scripts. This is in case they have concerns about the marking process and wish to review them or in order to use them for teaching & learning purposes, in which case your details will be removed.

GCE A-level:

Results will be available to collect on **Thursday 13th August 2026** from 8am in G24 (Drama Studio).

GCSE:

Results will be available to collect on **Thursday 20th August 2026** in the Main Hall.

Forms B, E, F & L –	9am until 9.30am
Forms O, R, S & W –	9.30am until 10am

Statement of Results

On Results Day, you will receive a 'Statement of Results'. **THIS IS NOT YOUR FINAL CERTIFICATE.**

Please note that results are issued on a provisional basis. They may be subject to amendment by an awarding body, for example through the published post-results services, prior to the issuing of certificates.

EXAMPLE STATEMENT OF RESULTS:

Season: SUMMER GCSE/GCE/VCE 2026

Series: (All)

Name:

Year:

Candidate Number:

Reg. Group:

UCI:

ULN:

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark	Equiv	End1	End2	Points
EDEXL/GCSE	GCSE/9FC	1FA0	Art & Design: Fine Art	7						7
EDEXL/GCSE	GCSE/9FC	1HIAAW	History A Option AW	9						9
EDEXL/GCSE	GCSE/9FC	1MA1H	Mathematics Option H	9						9
EDEXL/GCSE	GCSE/9FC	1RB0ZN	Religious Studies B Option ZN	9						9
EDEXL/GCSE	GCSE/9FC	1ST0H	Statistics Option H	9						9
AQA	GCSE/9FC	8461H	Biology Tier H	9						9
AQA	GCSE/9FC	8462H	Chemistry Tier H	9						9
AQA	GCSE/9FC	8463H	Physics Tier H	9						9
AQA	GCSE/9FC	8700	English Language	7				Merit		7
AQA	GCSE/9FC	8702NM	English Literature Option NM	8						8

Additional Results

Board	Level	Subject Code	Title	Grade	Points

Post Results Services

Reviews of Results

If after receiving your results you feel strongly that it is necessary to apply for a review of results you should first consult your subject teacher or Head of Department who will give their advice on the advisability of requesting a review.

If an application for a clerical re-check or a review of the original marking has been made then there are three possible outcomes:

1. Your original mark is confirmed as correct, so there is no change to your grade.
2. Your original mark is lowered, so your final grade may be lower than the original grade you received – **if this is the case then fees will be refunded.**
3. Your original mark is raised, so your final grade may be higher than the original grade you received – **if this is the case then fees will be refunded.**

In order to proceed with the clerical re-check or review of marking, **you must sign the candidate consent form and make the necessary payment**, this confirms that you have understood what the outcome might be.

Written consent must be from the **candidate**, applications from parents, carers or guardians cannot be accepted.

Review of Results & Access to Scripts (ATS) categories are as follows:

- **Clerical Re-check**

This service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks

- **Review of Marking – NOTE Reviewers do not re-mark the script**

This is a review of the original marking to ensure that the mark scheme has been applied correctly and to correct any errors identified in the original marking.

This service is available for externally assessed components only and the deadline for completion is within 20 calendar days of the awarding body receiving the request.

This service will include:

- the clerical re-checks
- a review of marking as described above

- **Priority Review of Marking**

This service is as above, however, **it is only available if an A-level candidate's place in higher education is dependent on the outcome.**

Any applications not meeting these criteria will be treated as normal request. The deadline for completion is within 18 calendar days of the awarding body receiving the request.

- **Access to Script to support a review of marking**

This is a service that ensures copies of scripts are available in sufficient time to allow decisions to be made as to whether a non-priority review of marking should be applied for.

- **Access to Script to support teaching and learning**

This is a non-priority service to request copies of scripts to support teaching and learning.

Deadlines & Fees:

To make payment:

Payment can be made via your My Child At School (MCAS) account or app in the Products/FBA Exam Payment Link (information on how to set up a MCAS account can be found on the school website in Parents/Useful links: <https://fbaok.co.uk/wp-content/uploads/2026/06/MCAS-Parent-Guide-July-24-New-UI-version-1-1.pdf>)

The below fees are **per examination paper** not per subject

Post-results service	Deadline	AQA fees	OCR fees	Pearson fees	WJEC fees
Clerical re-check	24 September 2026	£10	£12	£15	£11
Review of marking	24 September 2026	A-level £52	A-level £68	A-level £60	A-level £51
		GCSE £45	GCSE £68	GCSE £52	GCSE £45
Priority review of marking (A-level only for places at risk)	20 August 2026	£62	£84	£70	£60
ATS: to support review of marking	4 September 2026	Free	Free	Free	Free

Certificates

Frances Bardsley Academy will receive certificates for this academic year from the awarding bodies by December 2026.

You will be contacted once these have been received and checked regarding collection arrangements.

If you are unable to collect your certificates and would like a third party to collect them on your behalf you must inform the Exams Officer in writing, stating the name of the person who will be collecting them, as certificates cannot be released to a third party without the **candidates** written consent.

To do this please email Miss Woodward at ewoodward@fbaok.co.uk. Your representative must bring photo ID with them when collecting your certificates.

Please note: - Centre's are only obliged to keep certificates for a period of one year after issue, and you should be aware that replacement statements of results/certificates will need to be applied for directly to the awarding body who will place a cost on this service. You will also need the schools centre number which is 12837.

More information can be found here: <https://www.gov.uk/replacement-exam-certificate>



Post-results Services Candidate Consent Form Summer 2026

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the white boxes and sign and date the form to confirm consent.

Return to the Exams Office or e-mail ewoodward@fbaok.co.uk

Please remember to pay via MCAS in order for your request to be submitted.

Candidate name			Candidate number		
e-mail			Tel no		
Exam board	Qualification level	Subject title	Paper No.	Service required	Total Fee
					£
					£
					£

***Please see overleaf for details of service reference numbers, deadlines and fees.**

Candidate consent

I give my consent to The Frances Bardsley Academy to submit a clerical re-check or a review of marking for the examination(s) listed above.

In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature:.....

Date:
.....

Post-results service	Details of the service
Service 1: Clerical re-check	This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks: • that all parts of the script have been marked; • the totalling of marks; • the recording of marks.
Service 2: Review of marking	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking. This service will include: • the clerical re-checks detailed in Service 1; • a review of marking as described above
Service 2P: Priority Review of Marking	This service is the same as Service 2 above but the review is conducted as a priority. This service is only available for A-level qualifications for students whose place in higher education is dependent on the outcome.
ATS: Copy of script to support review of marking	This is a priority service that ensures copies of scripts are available in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for.

Please note applications will not be processed without payment or consent.

Post-results services: deadlines and charges per exam paper

Post-results service	Deadline	AQA fees	OCR fees	Pearson fees	WJEC fees
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Review of marking	24 September 2026	A-level £52	A-level £68	A-level £60	A-level £51
		GCSE £45	GCSE £68	GCSE £52	GCSE £45
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